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TOs

ASP/RR

6 May 1959

THRU:

ch/g/RR

FROM:

Ch/D/GL/RR

SUBJECT: Suggestion No. 59-370

Whereas this suggestion does save one work-month per year there are many intangibles, in addition. In this case the intangibles include increased efficiency, elimination of typing and filing loads, and reduction of loss. In forwarding maps to Embassies and Foreign Posts overseas there had been both delays in delivery and loss of shipments. This was primarily due to separation of the transmitting decument and the separately wrapped maps. The recommendation completely eliminates this problem, speeds up delivery to the consumer, and saves diverse filing and typing efforts in the Library. This is one of the better suggestions developed that relate to Map Library procedures. In terms of the guide on the reverse side of the comment sheet, I would say that the extent of application is limited and moderate, but would recommend the awarding 25X1A1a

25X1A9a

1 Attach: Suggestion No. 59-370

Distribution:

0 & 1 - Addressee

1 - Ch/G

1 - D/GL

mjc/2161 ORR:D/GL: (6 May 1959)